

Daily Scrum Meeting Minutes:

Attendees: Monisha Kummari, Gabriel Xirinachs, Chloe Lindsay, Maria Vega Gonzalez, Jabbar Morla

Start time: 2:30 PM

End time: 3:00 PM

Monisha Kummari:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Performed final review and supported submission and presentation readiness.
- What is planned to be done until the next scrum meeting?
 - Be available for any final clarification requests and support presentation delivery if needed.
- What are the hurdles?
 - None.

Gabriel Xirinachs:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Led final demo rehearsal and ensured timing, coordination, and system stability.
- What is planned to be done until the next scrum meeting?
 - Support live demo execution and monitor system performance during presentation.
- What are the hurdles?
 - None.

Maria Vega Gonzalez:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Supported final system verification during rehearsal and demo execution.
- What is planned to be done until the next scrum meeting?
 - Monitor preprocessing behavior during final runs and support demo execution if needed.
- What are the hurdles?
 - None.

Chloe Lindsay:

- How many hours did I work since the last meeting?
 - 3 hours

- What was done since the last scrum meeting?
 - Supported final presentation rehearsal and applied any last-minute visual refinements.
- What is planned to be done until the next scrum meeting?
 - Support presentation delivery and ensure visuals display correctly during the demo.
- What are the hurdles?
 - None.

Jabbar Morla:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Submitted final materials and assisted with any last-minute fixes during submission and demo.
- What is planned to be done until the next scrum meeting?
 - Support final submission configuration and assist with any last minute issues during the demo.
- What are the hurdles?
 - None.